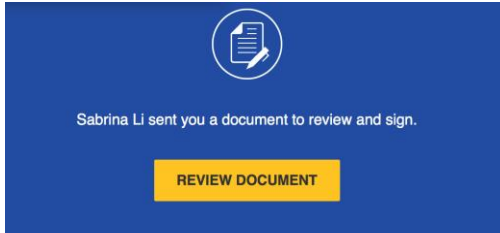
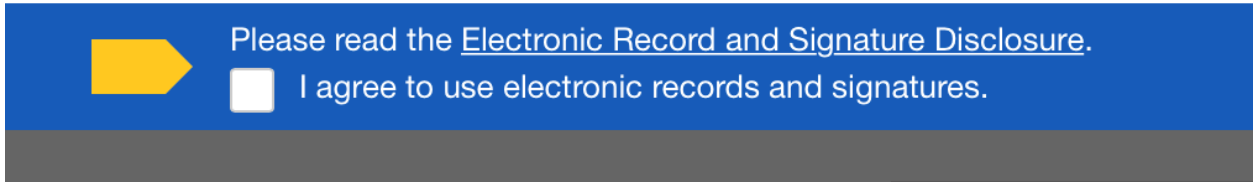


## Signing via DocuSign Instructions

1. Login to your email, locate the email that was sent by “Sabrina Li via Doc.”, and open it.
2. Click on the yellow “Review Document” button.



3. After opening the DocuSign webpage, you will see the image below in the upper left-hand corner. Please check the white box in order to proceed.



4. The “CONTINUE” button will pop up in the upper right-hand corner. Click on the button to proceed.



5. You can review the contract and sign if there are no issues! In order to sign, please scroll down to the page with the “Sign” button with your name below in the middle on the left-hand side. Click on the “Sign” button.



Your Name

6. Click on the yellow “ADOPT AND SIGN” button (as shown below).



7. Click on the “FINISH” button (as shown below).



8. Click on the “SUBMIT” button (as shown below).



9. Click on the “NO THANKS” button on the new pop-up. Signing has been completed. You may close the webpage!

**NO THANKS**